



*New qualification - MARCH 2011*

## **Level 5 NVQ Diploma in Occupational Health and Safety Practice**

The Level 5 NVQ Diploma is an executive level programme covering decision making on a wide range of risks, many of which will be complex and could be life or organisation threatening, calling for a high standard of technical and managerial competence. Completion of this NVQ Diploma demonstrates the ability to put theory into practice at the workplace.

### **Entry Requirements**

There are no formal entry requirements, however students undertaking the Level 5 NVQ Diploma must be engaged in a substantial H&S role within their organisation. Competence is assessed by results rather than examination.

Successful candidates may apply to the Institute of Occupational Safety & Health (IOSH) for membership at Graduate level (GradIOSH) and, upon completion of an open book assessment and a minimum of 2 years Initial Professional Development (IPD), can achieve Chartered level membership (CMIOSH).

An *average* time for completion of the NVQ is 2 years.

### **Objectives**

Upon completion of this course, candidates will be able to:

- Apply management principles and practices to health and safety issues
- Set practicable health and safety objectives and be able to plan and implement courses to achieve those objectives
- Recognise risks present in the workplace and be able to set appropriate control measures
- Take account of risks posed by human factors
- Ensure that adequate information, instruction, training and supervision is provided within the workplace
- Investigate all incidents involving injury or damage in order to determine the causes and to take appropriate remedial actions
- Communicate effectively on health and safety issues with superiors, work people and health and safety professionals
- Understand the main legal responsibilities of employers and managers and to act to fulfil them



### Programme

In order to attain the award you must achieve a pass in the 10 core units -

- 401 Develop and implement effective communication systems for health and safety information
- 501 Promote a positive health and safety culture
- 502 Develop and maintain individual and organisational competence in health and safety matters
- 503 Identify and control health and safety risks
- 504 Develop and implement pro active monitoring systems for health and safety
- 505 Develop and implement reactive monitoring systems for health and safety
- 506 Develop and implement health and safety emergency response systems and procedures
- 507 Develop and implement health and safety review systems
- 508 Maintain knowledge of improvements to Influence health and safety practice
- 601 Develop and implement the health and safety policy

### Study method

NVQs are completed largely at your workplace and there are no mandatory classroom sessions, however we provide a number of taught sessions at Line Business Services offices in Keynsham where candidates will be given specific guidance on the subjects and shown how to produce a portfolio of evidence based on course work and practice.

An introductory day will be held at Keynsham. During this day candidates will:-

- be introduced to the NVQ system
- gain an understanding of the health and safety NVQ
- conduct and audit of their current competence
- develop an action plan for the completion of the NVQ
- learn how to develop a portfolio of evidence

Support tutorials will be held at agreed intervals following the induction day during which facilitators will:-

- explain the requirements of each Unit of Competence
- outline the key areas of the domain knowledge and understanding
- discuss the various forms of evidence available
- assist candidates to develop their initial action plans
- assist candidates to develop their portfolios of evidence
- assess any completed units of the NVQ