



Occupational Health and Safety Level 4

The NVQ in Occupational Health and Safety Level 4 has been developed for candidates working in the general area of health and safety, those managing a health and safety function and managers having a significant responsibility for safety.

Entry Requirements

There are no formal entry requirements, however, candidates must ideally be involved in general health and safety advisory or a management role. The NVQ Level 4 is conducted at a number of taught sessions at Line Business Services offices in Keynsham, where candidates will be given specific guidance on the subjects and shown how to produce a portfolio of evidence, based on course work and practice.

Successful candidates will, after the qualifying period and an interview with the Institution of Occupational Safety and Health (IOSH), be eligible for entry into IOSH at Member level.

Objectives

Upon completion of this course, candidates will be able to:

- Apply management principles and practices to health and safety issues
- Set practicable health and safety objectives and be able to plan and implement courses to achieve those objectives
- Recognise risks present in the workplace and be able to set appropriate control measures
- Take account of risks posed by human factors
- Ensure that adequate information, instruction, training and supervision is provided within the workplace
- Investigate all incidents involving injury or damage in order to determine the causes and to take appropriate remedial actions
- Communicate effectively on health and safety issues with superiors, work people and health and safety professionals
- Understand the main legal responsibilities of employers and managers and to act to fulfil them

Programme

In order to attain the award you must achieve a pass in the 10 core units -

- Develop and implement health and safety emergency response systems and procedures
- Develop and implement health and safety review systems
- Influence and keep pace with improvements in health and safety practice
- Promote a positive health and safety culture
- Develop and implement the health and safety policy
- Develop and implement effective communication systems for health and safety information
- Develop and maintain individual and organisational competence in health and safety matters



- Identify, assess and control health and safety risks
- Develop and implement proactive monitoring systems for health and safety
- Develop and implement reactive monitoring systems for health and safety.

Study method

An introductory day will be held at Keynsham. During this day candidates will:-

- be introduced to the NVQ system
- gain an understanding of the health and safety NVQ
- conduct and audit of their current competence
- develop an action plan for the completion of the NVQ
- learn how to develop a portfolio of evidence

Support tutorials will be held at agreed intervals following the induction day during which facilitators will:-

- explain the requirements of each Unit of Competence
- outline the key areas of the domain knowledge and understanding
- discuss the various forms of evidence available
- assist candidates to develop their initial action plans
- assist candidates to develop their portfolios of evidence
- assess any completed units of the NVQ